

**High School Curriculum Catalog
Little Rock School District
2013-2014**

**Central High School
Hall High School
Hamilton High School Learning Academy
J. A. Fair Magnet High School
McClellan Magnet High School
Parkview Magnet High School
Accelerated Learning Center
Metropolitan Career and Technical Center**



**Little Rock School District
Instructional Resource Center
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Little Rock, AR 72206
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The High School Curriculum Catalog

Master Schedule Requirements

The high school courses; their descriptions, prerequisites, and credit; the course numbering system, and the policies in this High School Curriculum Catalog have all been approved by the Board of Education.

Only the approved courses, course numbers, course abbreviations, course titles, grade placements, prerequisites, and credits for each specific school listed in this catalog are to be used in the scheduling of students into high school courses. If school personnel need additional course numbers to facilitate scheduling, they may request them from the appropriate Associate Superintendent. In no case may a school simply add its own numbers or modify the title and abbreviations of numbers already assigned to courses or use courses not listed at their own school.

Guidelines for Decisions

The following guidelines are appropriate in making decisions relating to the courses to be taught in any high school:

1. All courses required for graduation must be taught annually.
2. Pre-AP and AP courses are major priorities for the LRSD, and all available such courses must at least be offered to the students and taught if at all possible. The goal is to increase the numbers of all of our students, especially African Americans, enrolled in one or more advanced course each year.
3. If there are at least 15 LEP students enrolled for a specific course, a special section of LEP-only students may be established. Otherwise, no more than seven LEP students should be scheduled into any one heterogeneous/ mainstreamed class. In all cases involving the four core subject areas, the teachers of LEP students must be ESL-endorsed or trained.
4. Schools are strongly encouraged not to attempt to teach more than one level of any course in the same period and classroom. The only exemptions to be considered would be upper-level foreign language courses (no more than two consecutive levels not to include level 1 in one class) and in some special education courses where class size is small and instruction is individualized.
5. Advanced science courses (e.g., AP Physics, AP Biology, AP Chemistry, AP Environmental Science) may be taught every other year if class size is an issue. If a school must do that, however, staff must be certain that students are informed in advance so that they can plan accordingly.

Ensuring Curriculum Integrity

A major responsibility of schools is to ensure “curriculum integrity.” In other words, courses are what we say they are. If the course is entitled “Algebra I,” then regardless of the teacher, the course content is the same and students receive not only the same quality of instruction, but the same quantity. Dedicated implementation of our curriculum maps and careful advising and scheduling help us maintain consistency among all our high schools.

Curriculum mapping is the vehicle used to help ensure curriculum integrity by standardizing the core curriculum in math, literacy, science, and social studies across all schools. These master maps integrate essential questions that reflect enduring understanding of the content: both interim and anchor assessments that are aligned to the essential questions and serve as the evidence of understanding; and practical, innovative strategies and resources to meet the needs of our diverse student population. Our maps are living documents and serve as the road map that will guide instruction, establish high levels of rigor and relevance, and assess learning.

Careful work done in the spring semester in advising and scheduling students prevents multitudes of problems in the fall when school starts. The goal of every high school should be to complete the master schedule before August check-in of students so that instruction can begin on the very first day of school. Once school has begun, there should be only minimal class changes to balance classes and to accommodate newly enrolled students. In only the rarest of circumstances should any schedule change occur after the tenth class day. (School staff should review Policy ID and ID-R on Student Schedules.)

Little Rock School District	IKF
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GENERAL EDUCATION GRADUATION REQUIREMENTS

The Little Rock School District Board of Education believes that students should graduate from high school possessing the skills, knowledge, and attitudes needed for responsible citizenship, life-long learning, and productive employment in our modern economy. Programs for post-secondary preparation will be available to equip students for the advanced training that will be needed for the work of the 21st century. The Little Rock School District will be responsible for providing the educational opportunities and experiences that will enable our students to take full advantage of post-secondary education and employment opportunities available to them after graduation.

The District shares with the state of Arkansas the commitment to ensure all students have access to a rigorous curriculum. The District's general graduation requirements meet the State's adopted **Smart Core or Core Curriculum**.

Diploma-Earning Options

A student may earn a diploma from a Little Rock School District high school in one of four ways. Each has different requirements and different numbers of required units of credit.

1. Diploma from any of the five high schools for completion of the required 26 units.
2. Diploma from any of the five high schools for completion of the Little Rock Scholars curriculum of 28 units, including at least eight Pre-Advanced Placement, Advanced Placement, and/or International Baccalaureate courses.
3. Diploma earned at the Accelerated Learning Center for completion of the 22 units required by the State of Arkansas.
4. Diploma with waived or altered requirements established by an Individual Education Program (IEP) team for a student identified with disabilities.

Even though the graduation requirements may be changed by the Board of Education during the time a student is enrolled in high school, the requirements established for a student's graduation class (assuming graduation in four years of high school) are those he/she must meet, even though he/she may require more than four years to earn the necessary number of units.

Transfer Students

All transfer students must meet the graduation requirements of the Little Rock School District in order to receive a diploma. The LRSD high schools will accept transfer credits, grades and grade placement for students who previously attended Arkansas high schools that are accredited by the Arkansas Department of Education (See JE for additional information).

Students who transfer into a Little Rock School District high school from a home school or an unaccredited high school must attend at least the final two semesters in order to receive a high school diploma (see IKED and IKED-R) and must attend at least four semesters to be eligible for rank-in-class (See IKC-R).

Foreign Exchange students who complete the senior year in good standing may, at the discretion of the principal, participate in the graduation ceremony.

Requirement to Attend School for a Full Day

Act 675 of 2003 requires students in grades nine through twelve (9-12) to schedule and attend a full school day. Students must enroll in no fewer than three hundred fifty (350) minutes of planned instructional time each day as a requirement for graduation. Students may be assigned to no more than one (1) block each year or one-half block each semester for study hall or organized tutoring. Enrollment and attendance in vocational-education training courses, college courses, and school work programs may be used to satisfy the requirement of the law.

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Enrollment and attendance at a post-secondary institution by an eligible student for credit shall be counted by the high school at the following rate:

Number of college credits (semester hours)	Credit toward the required 30-hour week
1	3
2	6
3	9
4	12
5	15
6	18
7	21
8	24
9	27
10	30

ADE Seal

In order to receive the ADE Seal, students must complete the state’s recommended core curriculum with a minimum grade point average of 2.75 (See Standards for Accreditation 14.01 and 14.02).

Magnet Program Seal

Students who participate in the District’s high school magnet programs may meet the magnet curriculum requirements through completion of the designated Career Focus courses established for each magnet. In order to receive a Magnet Seal, magnet students must complete all the requirements of the magnet program. Students transferring into a magnet program after the freshman year may earn a diploma from that high school, but they will not earn the Magnet Seal.

Arkansas Scholars Seal (privately sponsored)

Arkansas Scholars, a program of the Arkansas Business & Education Alliance, is a partnership between the District and the Little Rock Chamber of Commerce’s Education Committee. Many local businesses have agreed to recognize the achievement of Arkansas Scholars status as a symbol of high quality education. A special Arkansas Scholars seal will be affixed to the diploma and transcript of a student who meets the following standards established by the Arkansas Scholars program:

1. Earn a grade of “C” or above in all courses.
2. Achieve a 95 percent or better attendance record for each of the four years of high school.
3. Complete high school in eight consecutive semesters.
4. Complete successfully at least three units in science, three units in mathematics, three units of social studies, and four units in English.

Honors Diploma Seal

1. A special Honors Seal will be affixed to the diploma and transcript of a student who meets the following standards: Completes the units required for the Little Rock Scholars curriculum, which includes and goes beyond the requirements of the Arkansas Higher Education Coordinating Board for unconditional admission to any public two-year or four-year institution of higher education in Arkansas and which includes, but goes beyond, the requirements for eligibility for the Arkansas Challenge Scholarship. The Little Rock Scholars curriculum also reflects the admission requirements of the most competitive universities in the United States of America.
2. The Little Rock Scholars curriculum requires the successful completion of any combination of at least eight Pre-Advanced Placement, Advanced Placement, and/or International Baccalaureate courses over a four-year period. Other approved dual-credit courses offered to LRSD students in collaboration with area colleges/universities may also be substituted for the Pre-AP, AP, or IB requirements.
3. Earns a grade-point-average of at least 3.5.

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Students designated for valedictory or salutatory recognition must have completed the Little Rock Scholars curriculum.

Recognition of Graduates

Each high school may design its own traditions to commend and celebrate the achievements of the following sets of graduates:

1. The valedictorian and salutatorian;
2. Students earning an overall average of 3.5 or above;
3. Students earning Magnet Program, Arkansas Scholars, Little Rock Scholars, and/or Honors Diploma Seals;
4. Members of the National Honor Society or similar honors organization;
5. Scholarship recipients;
6. Students with perfect attendance throughout high school; and
7. Students whose other achievements are worthy of special recognition.

Participation in Graduation Ceremony

In order to be a participant in the graduation ceremony, the student must be within one unit of completing the graduation requirements and must have enrolled in and paid the tuition, if applicable, for the one-half or one unit to be taken in summer school (or, alternately, in another approved credit-earning program). All high school students and their parents will be informed in writing of this expectation when course lists and graduation requirements are published for the spring registration process.

Principals will make a determination of potential graduates at the end of the junior year and each quarter of the students' senior year and inform students and their parents immediately if it is determined that the student is in danger of not graduating. Such students will be advised of all the appropriate credit-earning options, including, but not limited to, evening high school, summer programs, credit recovery, correspondence courses, online courses, and placement at the Accelerated Learning Center.

Award of Diploma

The award of the high school diploma will not be made until all graduation requirements are met.

**SMART CORE CURRICULUM AND GRADUATION
REQUIREMENTS FOR THE CLASS OF
2013-14 AND ALL CLASSES THEREAFTER**

The number of units students must earn to be eligible for high school graduation is to be earned from the following categories. A minimum of 22 units is required for graduation for students participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the Little Rock School District requires 4 additional units to graduate for a total of 26 units. The additional required 4 units may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Unless exempted by a student's IEP, all students must successfully pass all end-of-course (EOC) assessments they are required to take or meet the remediation required for the EOC assessment to receive academic credit for the applicable course and be eligible to graduate from high school.

GRADUATION REQUIREMENTS

The number of units students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation for a student participating in either the Smart Core or Core curriculum. In addition to the 22 units required for graduation by the Arkansas Department of Education, the Little Rock School District requires 4 additional units to graduate

for a total of 26 units. The additional half-unit may be taken from any electives offered by the district. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements.

Unless exempted by a student's IEP, all students must successfully pass all end-of-course (EOC) assessments they are required to take or meet the remediation required for the EOC assessment to receive academic credit for the applicable course and be eligible to graduate from high school.

SMART CORE: Sixteen (16) units

English: four (4) units – 9th, 10th, 11th, and 12th

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units (all students under Smart Core must take a mathematics course in grade 11 or 12 and complete Algebra II.)

- Algebra I* which may be taken in grades 7-8 or 8-9
- Geometry* which may be taken in grades 8-9 or 9-10

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four-unit requirement for the purpose of meeting the **graduation** requirement, but only serve as one unit each toward fulfilling the **Smart Core** requirement.

- Algebra II
- Choice of: Advanced Topics in Modeling & Mathematics, Pre-Calculus, Calculus, Linear Systems & Statistics, or an Advanced Placement math (Comparable concurrent credit college courses may be substituted where applicable.)

Natural Science: three (3) units with lab experience chose from

- Physical Science
- Biology
- Chemistry
- Physics

Social Studies: three (3) units

- Civics one-half (1/2) unit
- World History – one (1) unit
- U.S. History – one (1) unit

Physical Education: one-half (1/2) unit (**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.)

Health and Safety: one-half (1/2) unit

Economics – one-half (1/2) unit – dependent upon the certification of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

ADDITIONAL LRSD REQUIREMENTS: - Four (4) units

Fine Arts: one-half (1/2) unit (This makes a total of 1 unit of Fine Arts that is required for graduation.)

Electives: Three and one-half (3.5) units – A fourth unit of both science and social studies is encouraged, as are at least two units of foreign language.

The Core and career focus units must total at least twenty-two (22) units to graduate. In addition to the 22 units required for graduation by the Arkansas Department of Education, the Little Rock School District requires 4 additional units to graduate for a total of 26 units.

CORE: Sixteen (16) units

English: four (4) units 9, 10, 11, and 12

Oral Communications: one-half (1/2) unit

Mathematics: four (4) units

- Algebra or its equivalent* - one (1) unit
 - Geometry or its equivalent* - one (1) unit
 - All math units must build on the base of algebra and geometry knowledge and skills.
 - (Comparable concurrent credit college courses may be substituted where applicable)
- *A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two (2) units of the four (4) unit requirement.

Science: three (3) units

- at least one (1) unit of biology or its equivalent
- one (1) unit of a physical science

Social Studies: three (3) units

- Civics, one-half (1/2) unit
- World History, one (1) unit
- U.S. History, One (1) unit

Physical Education: one-half (1/2) unit (**Note:** While one-half (1/2) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.)

Health and Safety: one-half (1/2) unit

Economics – one-half (1/2) unit –dependent upon the certification of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (1/2) unit

CAREER FOCUS: - Six (6) units

All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

ADDITIONAL LRSD REQUIREMENTS: - Four (4) units

Fine Arts: one-half (1/2) unit (This makes a total of 1 unit of Fine Arts that is required for graduation.)

Electives: Three and one-half (3.5) units – A fourth unit of both science and social studies is encouraged, as are at least two units of foreign language.

The Core and career focus units must total at least twenty-two (22) units to graduate. In addition to the 22 units required for graduation by the Arkansas Department of Education, the Little Rock School District requires 4 additional units to graduate for a total of 26 units.

LITTLE ROCK SCHOLARS CURRICULUM

The Little Rock Scholars Curriculum requires that students meet the appropriate year's curriculum for Smart Core plus the additional Little Rock School District requirements and two additional units for a total of 28 units. The 28 units must include at least eight Pre-Advanced Placement and/or Advanced Placement courses, four (4) units of both science and social studies and two (2) units of any one foreign language.

Accelerated Learning Center (ACC) – The Accelerated Learning Center provides effective education to students identified as needing a flexible, nontraditional learning environment with alternative ways to acquire either a high school diploma or a general education diploma. Students must apply to become a student at the ACC through their high school counselor, must be 18 years of age or older, and must have failed one or more courses.

Required, ACC Students
English—4 units English I English II English III English IV
Oral Communications—1/2 unit Oral Communications IA—one-half unit
Mathematics—4 units Algebra I Algebra II Geometry One or more additional units of advanced mathematics for the completion of four units in grades 9-12.
Science—3 units Physical Science Biology I Chemistry I or Physics I
Social Studies—3 units Civics World History United States History (1/2 unit of Civics and 1/2 unit of Economics will be required for the graduation class of 2014)
Physical Education—1/2 unit Physical Education IA
Health and Safety—1/2 unit Health and Safety
Fine Arts—1/2 unit One unit from art, dance, drama, or music
Career Focus—6 units Six units from any of the approved Career Focus programs.
Total—22 units

GENERAL GRADUATION REQUIREMENTS

English Proficiency

To ensure that the maximum number of students acquire proficient-level knowledge and skills as measured on the high school assessments, all schools are encouraged to provide the double-period of English I for freshmen. The additional instructional time provided by this schedule allows for the development and/or reinforcement of critical knowledge and skill necessary for success. The credit earned in the second period of this program can be counted as an elective to meet graduation requirements. One-half unit could also be used to satisfy the additional one-half unit of English language arts that is required to balance the Communications IA requirement.

English Prerequisites

Each level of required English is a prerequisite for the next level. Students are not generally allowed, therefore, to take two required English courses concurrently. In order to keep students on track to graduate in four years, however, the following exceptions are permitted:

1. A student in grades 9-11 who failed only one semester of the prerequisite English course may enroll concurrently in the one-semester course and in the next full-year English course (for example: a student may concurrently enroll in the second semester of English I and at the same time in English II). Enrollment in the one semester of the failed course may be during the regular school day, in the evening high school, in an approved correspondence course, or in an approved distance-learning program.
2. Senior students who still need credit for either one or two semesters of English III may take both English III and English IV concurrently. The same options for earning credit outlined in #1 above apply.

In no case are these exceptions recommended. They are, however, permitted in order to facilitate a student's on-time graduation.

Bible Courses Taken in Private, Parochial, or Home Schools

Since the District offers a one-semester course in The Bible As/In Literature, the District will accept a one-half unit in Bible as a transfer course from a private, parochial, or home school. Bible/religion courses taken in other schools in excess of one semester cannot be used to satisfy graduation requirements; nor will they be calculated as credit or grade points in the calculation of the grade-point average or rank-in-class. (See IKC-R.)

English-as-a-Second Language (ESL)

ESL students must be scheduled in core classes with ESL-endorsed or ESL-trained teachers, regardless of the school they attend. To facilitate monitoring, ESL students should be scheduled using the ESL course numbers, even if there is not a separate grouping for the course. In such instances, two course numbers are used in one class period with a given teacher. For example, a teacher might be assigned to teach both ESL English I and English I in one period. (See IHBEA-AD.)

If appropriate according to student needs, schools may schedule ESL students into two periods of ESL English at each grade level.

Fourth Year of Mathematics

Four units of mathematics must be earned to graduate. If Algebra I is taken in grades 8, students are expected to take AP Calculus or AP Statistics in high school and **must take three units of math in high school, including a math course in either grade 11 or 12.**

Social Studies Courses

All students must take Civics to satisfy the social studies graduation requirement. United States Government may no longer be used to replace a semester or full year of Civics. Beginning with the graduating class of 2014 and all graduating classes thereafter students are required to take one-half unit of Civics and one-half unit of Economics to satisfy the graduation requirement.

Students may enroll in either World History (regular, ESL, or Pre-AP) or AP World History to satisfy their graduation requirement.

Students may enroll in either United States History (regular or ESL) or AP United States History to satisfy their graduation requirement.

Physical Education Credit

Only one unit of physical education may be taken toward the satisfaction of graduation requirements (one-half required; one-half elective). Two semesters of Junior ROTC can be used to meet the graduation requirements for one-half unit of physical education and one-half unit of health and safety per Act 1231 of 2011.

Athletic practice for competition, whether scheduled during the school day or after school hours, does not earn credit.

Physical Education Waivers

The one-half unit of required physical education may be waived upon receipt of a statement by a licensed physician that a student is mentally or physically incapable of participating in a regular or modified physical education program; or when the requirement is contrary to the religious teachings of the students, as indicated in a written statement, signed by a lawful custodian of the student.

The one-half unit of Physical Education required for graduation cannot be waived throughout the procedures outlined in IMP-R. Those waiver procedures pertain solely to the one additional semester of physical training for grade 9 students that are mandated in Act 1748.

Foundation Courses

The following one-semester "Foundation Courses" are prerequisites for most courses in Business Education, Marketing Education, Family and Consumer Science, Career and Technical Education, and courses taught at Metropolitan: Keyboarding (generally required at grade 7), Career Orientation (required at grade 8), and Computer Technology: Introduction.

Technology Courses

Keyboarding is a prerequisite for all Technology Application courses. A student who completed at least one semester of Keyboarding in middle school has met that prerequisite and need not repeat the course in high school. Keyboarding taken in middle school, however, does not earn high school credit. A student may complete the requirement(s) for Technology Applications from the following list of approved courses:

- Keyboarding Applications (1/2)
- DC I – Digital Layout & Design (1/2)
- DC II – Digital Imaging (1/2)
- DC III – Digital Media (1/2)
- DC IV – Digital Audio/Video Productions (1/2)
- Advanced Database (1/2)
- Advanced Spreadsheet Applications (1/2)
- Programming A (1/2)
- Programming B (1/2)
- Computer Applications I
- Computer Applications II
- Computer Applications III
- Computerized Business Applications (1)
- Computerized Accounting I (1)
- Computerized Accounting II (1)
- Web Design I (1)
- Web Design II (1)
- Introduction to Travel and Tourism
- Environmental and Spatial Technology (EAST) Lab I-II-III-IV (1 each)
- Introduction to Enterprise Information Science (1)
- Principles of Enterprise Information Science (1)
- Fundamentals of Advertising and Graphic Design (Parkview) (1)
- Intermediate Advertising and Graphic Design (Parkview) (1)
- Advanced Advertising and Graphic Design (Parkview) (1)
- Computer Technology Engineering I-II-III (3 each)
- Automotive Service Technology I-II-III (3 each)
- Automotive Collision Repair Technology I-II-III (3 each)
- Introduction to Medical Professions Education (2)
- Health Science Technology Education I-II-III (3 each)
- Audio/Video Technology & Film - Fundamentals (3)
- Audio/Video Technology & Film - Intermediate (3)
- Audio/Video Technology & Film - Advanced (3)

Dual-Credit Technology Application Courses

Several college/university courses have been pre-approved for dual credit, provided that the student wishing to take one or more of these courses can be admitted to the college/university program and pays the required tuition and fees (see IHEDA-R). The pre-approved college/university courses and their LRSD equivalents are listed in the High School Curriculum Catalog.

In no case may the same course(s) satisfy both Technology Applications requirements and/or the technology courses in one of the areas for Career Focus. However, if a student uses the first three units of credit in a Career and Technical Education program to satisfy the Career Focus requirement, he/she may use the second three-credit course to satisfy the Technology Applications requirement.

Career Focus Programs

All students are required to complete at least six units in an approved Career Focus Program, whether the student is pursuing the Required Curriculum or the Little Rock Scholars Curriculum prescribed for graduation. Students may not use the same courses to satisfy more than one category of graduation requirements, except as explicitly specified.

Career Focuses in Humanities

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in this area.

Humanities

- Six units in the humanities (English/Language Arts/Social Studies/Foreign Languages) beyond those required for graduation.
- The two units of foreign language required for the Little Rock Scholars Curriculum may also be used to meet the Humanities Career Focus.

Career Focuses in Mathematics and Sciences

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in this area.

Mathematics/Sciences

- Six units beyond the requirements in science and /or mathematics.
- Two units of one foreign language and four additional units beyond the requirements in science and/or mathematics.
- The two units of foreign language required for the Little Rock Scholars Curriculum may also be used to meet the Humanities Career Focus.

Career Focuses in Fine Arts

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in this area.

Fine Arts

- Six units beyond the requirements in fine arts (art, drama, music)
- Two units of one foreign language and four additional units beyond the requirements in the fine arts.
- The two units of foreign language required for the Little Rock Scholars Curriculum may also be used to meet the Humanities Career Focus.

Career Focuses in Business/Technical/Career Education

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in each of these areas. If other units are needed, additional elective courses should be added that complement the career focus.

Business Administration – Office Administration

Four units to include: Office Management (1)
Computerized Business Applications (1)
Office Cooperative/Work-Based Learning (2)

Finance - Accounting

Three units to include:
Computerized Business Applications (1)
Computerized Accounting 1 (1)
Computerized Accounting 2 (1) and
One half additional unit from Business/Marketing course lists.

Finance - Banking Services

Three units to include:
Banking and Finance Law (1/2)
Banking and Finance Principles (1/2)
Banking and Finance Operations/Teller Trainings (1/2)
Banking and Finance Marketing (1/2) and either Computer Accounting I (1) or Business Applications (1)

Business Administration Management

Three units to include:
Computerized Accounting I (1)
Business Management I (1)
Business Law A (1/2) and Business Law B (1/2)

Information Management

Three units to include:
DC I – Digital Layout & Design (1/2) and DC II – Digital Imaging (1/2)
DC III – Digital Media (1/2) and DC IV – Digital Audio/Video Production (1/2)
and Computerized Business Applications (1)

Oracle Internet

Computerized Business Applications (1)
Computer Applications 1, 2 (1)
AP Computer Science (1)

Family and Consumer Sciences Education

Three units to include:
Family and Consumer Science (1) and
Two units from the following:
Child Development (1/2); Clothing Management (1/2); Family Dynamics (1); Food and Nutrition (1/2);
Housing and Interior Design (1/2); Human Relations (1/2); Parenting (1/2); Workplace Readiness (1/2)

Food Production, Management, and Services

Three units to include:
Family and Consumer Science (1)
Food and Nutrition (1/2) and one-half unit from the following:
Family Dynamics (1), Human Relations (1/2), or Workplace Readiness (1/2)

Jobs for Arkansas Graduates (JAG)

Three units to include JAG I-Related (1) and JAG I – Work-Based Learning (2) or
One other work-based learning course chosen from the following:
Cooperative Office Education/Work-Based Learning (2) or Internship (1) or
Marketing Cooperative /Work-Based Learning (2)

ROTC

Three units to include:
JROTC 1, 2, and 3

Marketing

Three units to include:
Marketing Education I (1) and
Marketing Education/Work-Based Learning I (2)

Career Focus in Business/Technical/Career Education, cont.**Marketing Management**

Three units to include:

Marketing (1)

Marketing Management (1) and

One unit from the following:

Advertising (1/2), Computerized Business Applications (1)

Multimedia Applications (1/2), or Workplace Readiness (1/2)

Multimedia Applications

Three units to include:

Word Processing A and B (1)

Computerized Business Applications (1) or

Digital Communications A and B (1); and

Advanced Digital Communications A and B (1)

Information Management – Programming

Three units to include:

Computerized Business Applications (1)

Programming A and B (1) and

One additional unit chosen from the Business/Marketing list of courses.

AP Computer Science is strongly recommended.

Hospitality/Tourism - Hospitality

Three units to include:

Introduction to Travel and Tourism (1/2)

Computerized Business Applications (1/2) and

Two additional units chosen from the Business Marketing list of courses

Career and Technical Education

Three units from any one of the approved Metropolitan programs.

Career Focuses for Central High School

International Studies Career Focus - Students who transfer from out of zone to Central High School for the magnet program must complete the International Studies Career Focus. In addition to the one unit of technology and one-half unit of English-Language Arts required by the LRSD, students **must** enroll in foreign language **each year** of attendance (4 units of one foreign language or 2 units of two different foreign languages), plus take at least two units from the following courses:

English IV International Studies (1) or AP English Language (1) or AP English Literature (1)

AP World History (1)

African/African-American History (1)

ADE Enhanced AP Government & Politics

AP Comparative Government (1)

Multicultural Literature (1)

AP European History (1)

AP Human Geography (1)

Other Central students must complete one of the following Career Focus areas:

Humanities Career Focus; or

Mathematics/Science Career Focus; or

Fine Arts Career Focus or

Government and Public Administration (Air Force JROTC) Career Focus; or

Family and Consumer Sciences Career Focus; or

Business and Marketing Technology Career Focus – choose from the business and marketing listings in the curriculum course catalog.

Career Focuses for J. A. Fair High School

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in each of these areas. If other units are needed, additional elective courses should be added that complement the career focus.

Environmental Science Magnet/Career Focus

Four units (at least one per year) to include:
 Investigative Environmental/ Medical Sciences (1/2) and;
 Investigative Information Science and Systems Engineering (1/2),
 Environmental Science I (1)
 Environmental Science II (1) and one of the following: AP Environmental Science (1) or
 Magnet approved elective.

Information Science Magnet/ Career Focus

Four units (at least one per year) to include:
 Investigative Environmental/Medical Sciences (1/2) and
 Investigative Information Science and Systems Engineering (1/2); Introduction to Enterprise Information
 Science (1), Principles of Enterprise Information Science (1), Information Science (1), and one of the
 following:
 Advanced Digital Communications A/B (1/2 each)
 Web Design I & II
 Magnet approved elective

Systems Engineering Magnet/ Career Focus

Four units (at least one per year) to include:
 Investigative Environmental/Medical Sciences (1/2) and
 Investigative Information Science and Systems Engineering (1/2); Introduction to Enterprise
 Information Science (1); Principles of Information Science (1); Enterprise Information Science (1);
 Systems Engineering (1), and one of the following: AP Computer Science (1), Guide to Networks (1,
 Magnet approved elective

Career Focuses for Hall High School

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in each of these areas. If other units are needed, additional elective courses should be added that complement the career focus.

BUSINESS & INDUSTRY

Automotive Services (6 units)		
	*Automotive Service Technology 1, 2, 3	3 units each
	*Metal Fabrication 1, 2, 3	3 units each
	*Automotive Collision Repair 1, 2, 3	3 units each
Business Administration (6 units)		
Three units from:		
	DC I – Digital Layout & Design	½ unit
	DC II – Digital Imaging	½ unit
	Computerized Business Applications	1 unit
	DC III – Digital Media	½ unit
	DC IV – Digital Audio/Video Production	½ unit
	Computerized Accounting	1 unit
	Banking & Finance Principles	½ unit
	Finance Operations/Teller Training	½ unit
And Three units of one Work-Based Program		
Jobs for Arkansas Graduates (JAG)		
	JAG	1 unit
	JAG (WBL)	2 units
OR	Marketing	1 unit
	Marketing (WBL)	2 units
OR	COE Related	1 unit
	COE Related	1 unit
	COE On-the-Job	2 units

ARTS & HUMANITIES

Visual & Performing Arts (6 units beyond the Required Curriculum)

Visual Arts Focus	
Introduction to Art	1 unit
Drawing I, II, III	1 unit each
Graphic Design	1 unit
Applied Art	1 unit
Painting I, II	1 unit each
Creative Art	1 unit
Art Design	1 unit
AP Studio Art Drawing/AP Studio Art II-D/ AP Studio Art 3-D	1 unit each
AP Art History	1 unit
Fundamentals of Graphic Communications	3 units each
Intermediate Graphic Communications	3 units each
Advanced Graphic Communications	3 units each
Fundamentals of Advertising & Graphic Design	3 units each
Intermediate Advertising & Graphic Design	3 units each
Advanced Advertising & Graphic Design	3 units each
Performing Arts Focus	
Drama I, II, III, IV	1 unit each
Band I, II, III, IV	1 unit each
Choir I, II, III, IV	1 unit each
Madrigals	1 unit
Fundamentals of Radio	3 units each
Intermediate Radio	3 units each
Advanced Radio	3 units each
Fundamentals of TV	3 units each
Intermediate TV	3 units each
Advanced TV	3 units each

Modern Languages

Three units of one foreign language beyond the Required Curriculum –
French, German, Mandarin Chinese, or Spanish

And three units from the following:

Multicultural Literature	1 unit
The Bible as in Literature	½ unit
ACT Prep English	½ unit
Mythology	1 unit
Creative Writing	1 unit
Spanish for Native Speakers I, II, III	1 unit each
Journalism I, II, III, IV	1 unit each

Political Science/Law

Six units in social sciences beyond the Required Curriculum

Two units:

Street Law	½ unit
Rights and Liberties	½ unit
Business Law I, II	½ unit each

And four units from:

Sociology	½ unit
Psychology	½ unit
AP Psychology	1 unit
African/African American History	1 unit
Debate I, II, III	1 unit each
US Government	1 unit
AP European History	1 unit
Law Enforcement Fundamentals I, II	3 units each

APPLIED SCIENCES

Natural Sciences & Mathematics

Six units in math and/or science beyond the Required Curriculum:

Anatomy and Physiology	1 unit
Criminalistics	1 unit
Zoology	½ unit
Botany	½ unit
Statistics or AP Statistics	1 unit
AP Biology	1 unit
AP Environmental Science	1 unit
AP Chemistry	1 unit
AP Physics	1 unit
Advanced Science/Theoretical Research I, II	1 unit
Pre-Calculus or Pre-Calculus Pre-AP	1 unit
AP Calculus AB	1 unit
AP Calculus BC	1 unit
AP Computer Science	1 unit
Transition to College Mathematics	1 unit

Health & Wellness

Six units beyond the Required Curriculum:

Nutrition & Wellness	½ unit
Human Relations	½ unit
Parenting	½ unit
Child Development	½ unit
Sociology	½ unit
Psychology	½ unit
AP Psychology	1 unit
Child Care & Guidance	1 unit
Anatomy & Physiology	1 unit
Family & Consumer Science	1 unit
Medical Professions Education I, II, III (Metro)	3 units each

Computer Science

Six units beyond the Required Curriculum

Computerized Business Applications	1 unit
Programming A and B	1 unit
EAST I, II, III, IV	1 unit each
AP Computer Science AB	1 unit
Web Design I, II	1 unit each
Computer Technology/Engineering I, II, III	3 units each

Career Focuses for McClellan Magnet High School

Note – The one-half unit of English/Language Arts and one unit of technology required for LRSD graduation may count toward the six career focus units in each of these areas. If other units are needed, additional elective courses should be added that complement the career focus.

Business Finance

Three units to include:

Strategies for Success (1/2)

Economics and the World of Finance (1/2)

Introduction to Financial Services (1)

Banking and Finance Principles (1/2)

Banking and Finance Operations (1/2)

Multimedia Magnet

Five units to include:

Visual Design I (1)

Visual Design II (1)

Environmental and Spatial Technology I (1)

Media Production (1)

Web Design and Animation (1)

Career Focuses for Parkview Magnet High School

Sciences Magnet

- Science magnet students must take the Pre-AP level of the three District-required science courses: Physical Science Pre-AP, Biology I Pre-AP, and either Chemistry I Pre-AP or Physics I Pre-AP; plus
- One unit of biology beyond Biology I Pre-AP and
- One semester of chemistry beyond Chemistry I Pre-AP and
- One unit in Geology and Space Science and
- One semester of Applied Statistics and
- Annual Project
- Two units of German or Latin.

Arts Magnet

- Eight units in one of the following specialty areas: dance, drama, art, or music
- Students are also strongly encouraged to complete a minimum of two units of one foreign language.
- PHS fine arts students may use the one unit required in fine arts to count as one of the eight units required in the magnet program.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: ID
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SCHOOL DAY

The school day for elementary students is scheduled for six hours and thirty minutes on campus. The school day for secondary students is scheduled for six hours and forty-five minutes. Beginning and ending times of elementary and secondary schools are staggered to facilitate transportation by bus.

Adjustments may be made in beginning and ending times of individual schools when necessary to alleviate transportation problems.

Arkansas Accreditation Standards require that the planned instructional time in each school day shall not average less than six (6) hours per day or thirty (30) hours per week. Channel One cannot be counted as instructional time for the purpose of meeting the minimum requirements.

Adopted: July 22, 1999

STUDENT SCHEDULES

Grades 9-12

Students in grades 9-12 must be enrolled in a full day academic program that includes four units (eight courses) each semester in a school with an A/B block schedule or three and one-half units (seven courses) in a school with a seven-period daily schedule. One unit may be placement in a study hall or enrollment as a student assistant/monitor. The principal is authorized to modify this requirement if there are extenuating circumstances. Extenuating circumstances include the following:

1. The student is enrolled in a concurrent program at a college or university.
2. The student is enrolled in a school-sponsored work program.
3. The student has an illness that precludes full-time enrollment.
4. The student demonstrates a hardship of needing to support self and/or family.
5. The student demonstrates other reasons acceptable to the district inclusive of legal matters.

Dropping/Adding Courses, Grades 9-12

According to Arkansas Accreditation Standards, a student must be enrolled in a course for at least 60 clock hours in order to receive one-half unit of credit. Students, therefore, are not permitted to change their class schedules after the tenth class day of each semester to ensure that the school is in compliance. The following exceptions to the ten-day rule are permitted, but only with the high school principal's permission:

1. The student is changing from one teacher's class to another teaching the same course.
2. The student is changing from one level of a course to another, such as from the regular level to the Pre-AP level or from Pre-AP to the regular level.
3. The student is exiting an ESL adapted course in order to move into a mainstreamed equivalent course.
4. The student is dropping a course in order to enroll in a study hall or other non-credit period (only one such period is allowed in any one semester).

Requirement to Attend School for a Full Day

Act 675 of 2003 requires students in grades nine through twelve (9-12) to schedule and attend a full school day. Students must enroll in no more than three hundred fifty (350) minutes of planned instructional time each day as a requirement for graduation. Students may be assigned to no more than one (1) block each year or one-half block each semester for study hall or organized tutoring. Enrollment and attendance in vocational-education training courses, college courses, and school work programs may be used to satisfy the requirement of the law. Time requirements that go beyond the Arkansas Accreditation Standards must be observed unless the school applies for and receives a waiver (See IBA, IBA-R, and IBA-R Exhibit.)

Enrollment and attendance at a post-secondary institution by an eligible student for credit will be counted by the high school at the following rate:

Number of college credits (semester hours)	Credit toward the required 30 hour week
1	3
2	6
3	9
4	12
5	15
6	18
7	21
8	24
9	27
10	30

SCHEDULING OF LEP STUDENTS

Purpose

The purpose of this Administrative Directive is to establish the procedures for scheduling all limited-English proficient students with endorsed/trained ESL teachers at every grade level and at every school.

Accountability

Compliance at the school level with this directive is critically important in order for the District to meet its obligations under Title III (NCLB, 2002) Title V (Office for Civil rights, 1964, CTR 1999). The school principal is assigned the responsibility for ensuring compliance.

High Schools

All LEP students assigned to the school shall be identified by the LPAC before students are scheduled into classes. The principal shall assign teachers to teach the core courses required for graduation in a manner to ensure that there are ESL endorsed/trained teachers at all levels of required English, mathematics, science, and social studies courses.

The ESL course numbers in the High School Curriculum Catalog shall be linked to the identified endorsed/trained teachers, and all LEP students, whether in a Newcomer Center or not, must be scheduled into core courses using the ESL course numbers. This procedure ensures that the computer will place the LEP student with the appropriately endorsed/trained teacher.

High schools with sufficient numbers of LEP students to form separate sheltered-instruction classes, must offer the appropriate ESL classes in English, Mathematics, science and history.

The high school principal is responsible for ensuring that he/she has at least one appropriately endorsed/trained ESL teachers for each required core course.

The only exception is relative to a student whose parent has refused the ESL Program services and the student is classified as an "LEPREF". The LEPREF student is **not** scheduled using ESL course codes, nor with an ESL endorsed/trained teacher.

Monitoring

Principals must periodically monitor the master schedule against his/her lists of LEP students to ensure that all schools stay in compliance with this directive.

The ESL Director shall monitor schools in this area at least once per semester and report the findings to the Associate Superintendent(s).

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IHCC
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PRE-ADVANCED PLACEMENT AND ADVANCED PLACEMENT COURSES
GRADES 6-12

The Board of Education is committed to providing quality educational opportunities for all its students through a rigorous, challenging curriculum. To that end, the Little Rock School District provides Pre-Advanced Placement and Advanced Placement courses in grades 6-12. The District shall seek ways to improve the curriculum at the regular level so that all students are better prepared for enrollment in academically challenging courses.

The District shall develop appropriate programs and procedures to ensure that there are no barriers to participation in Pre-Advanced Placement and Advanced Placement courses due to ethnicity, race, gender, national origin, creed, socioeconomic level, or handicapping condition. To that end, the District will include in its professional development program for teachers and counselors training in identifying and encouraging increasing percentages of students to participate in Pre-Advanced Placement and Advanced Placement courses.

The District is committed also to assisting students in being successful in Pre-Advanced Placement and Advanced Placement courses through appropriate programs.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IHCC-R
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PRE-ADVANCED PLACEMENT AND ADVANCED PLACEMENT COURSES
GRADES 6-12

Placement Procedures for Pre-Advanced Placement Courses

Students are encouraged to enroll in Pre-Advanced Placement courses. A student may not be excluded from a Pre-Advanced Placement course simply because he/she was not enrolled at that level the previous year if the placement criteria have been met.

Responsibility for Monitoring Enrollment

Counselors must routinely check each year to make sure that students with grades of “A” or “B” in regular-level courses and/or who are scoring at the highest levels on the state’s criterion-referenced test or the norm-referenced tests are placed appropriately in Pre-Advanced Placement or Advanced Placement courses. It is the responsibility of both teachers and counselors to actively recruit students into these courses.

Accountability and the Quality Index

Schools are held accountable for ensuring that increasing percentages of students are enrolled in these rigorous courses.

Weighted Grades for Advanced Placement Courses

See IKC-R Class Rankings/Grade-Point Average for an explanation of weighted grades for Advanced Placement courses.

B’s and C’s received in AP courses are to be viewed and treated (but not recorded on the transcript or other official records) as the next higher letter grade when identifying students for the Cum Laude Society, “All B’s” Honor Roll, and other academic honors and recognition for which the number of A’s and/or B’s is considered.

Advanced Placement Examinations

Students are expected to take the applicable AP exam(s). According to the Advanced Placement Rules (3.06) students must take the applicable AP exam to receive weighted credit for the course. Students taking AP courses will receive weighted credit as described in IKC-R Class Rankings/Grade Point Average. Credit will be given for each grading period during the course of the year, but will be retroactively removed from a student’s grade for any course in which the student fails to take the applicable AP exam.

Students who do not take the AP exam will receive the same numeric value for the grade he/she receives in the course as if it were a non-AP course. The student’s score on the exam does not affect the student’s grade for the course.

**Pre-Advanced Placement and Advanced Placement,
2013-2014**

Pre-Advanced Placement	Advanced Placement
English I	Art History
English II	Studio Art – Drawing
English III	Studio Art – 2D
Algebra I	Studio Art – 3D
Algebra II	Computer Science A
Geometry	English Language
Pre-Calculus	English Literature
Physical Science	French Language
Biology I	German Language
Physics I	Latin Vergil
Chemistry I	Spanish Language
Adv. Science/Theoretical Research I	Spanish Literature
Adv. Science/Theoretical Research II	Statistics
Civics	Calculus AB
World History	Calculus BC
Economics	Music Theory
Spanish IV	Biology II
French IV	Chemistry II
German IV	Environmental Science
Latin III	Physics II B
	Physics III C
	World History
	ADE Enhanced U.S. Gov. & Politics
	U.S. Comparative Government
	U.S. History
	Psychology
	Chinese Language
	European History
	Macroeconomics
	Microeconomics
	Human Geography

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IKA
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GRADING SYSTEMS

The primary purpose of grading is to keep parents and students fully informed of a student's progress in meeting course standards and benchmarks and to provide teachers and principals with a continuous and accurate record of each student's achievement in order to assess the effectiveness of instruction. Progress reports to parents are issued on a nine-week basis, semester, and/or yearly basis. While completely uniform grading criteria at and between all school levels may not be possible, the grading system is established with the intent of being fair and consistent in accomplishing its purposes. The procedures for nine-week, semester, and yearly grading are set forth in the administrative regulations.

It is the policy of the Board of Education that grades or proficiency ratings on progress reports for students reflect only the extent to which a student has achieved the expressed standards and benchmarks. Academic grades shall not be reduced for disciplinary reasons except in the case of late assignments or academic dishonesty. Neither shall academic grades be enhanced for disciplinary compliance or for other non-academic rewards.

Variations in instruction, performance standards, and assessment strategies for students with disabilities will be determined by the admission, review, and dismissal committee and included in the student's Individual Education Plan. Teachers are responsible for adapting pacing, instructional strategies, materials, and assessments for students who have been identified as limited-English proficient.

NINE-WEEK/SEMESTER/YEARLY GRADING PROCEDURES

Interim Reports

The Interim report is one of the instruments used to report possible or pending failure to students and parents or guardians. Unsatisfactory work must be reported to the student and parent or guardian at the earliest possible time or a failing grade cannot be given at the end of a nine-week grading period.

Teachers are encouraged to report the progress of all students during the fifth week of the of the grading period; however, interim reports are **required** for all students whose grades would be a "D" or "F" during the fifth week of the grading period. Interim reports may be distributed on District printed forms or on computer generated forms using the District template for interim reports.

If a student's grade drops after the fifth week of the nine-week grading period so that the student is at risk of failure, an Interim Report must be sent to the parents. A failing grade cannot be given at the end of a nine-week grading period unless an Interim Report has been sent to the parents or guardians and filed with the guidance office.

GRADING FOR HIGH SCHOOL STUDENTS, GRADES 9-12

Determining Nine-Week Grades: Accumulated points during a nine-week grading period will be converted to a percentage of points possible. The percentage will then be converted to a letter grade based on the state uniform grading scale.

Example

950 points possible
780 points earned

$780 \text{ divided by } 950 = 82\% \quad \text{B}$

Determining Semester Grades: To determine a semester grade, the percentage grades for the two nine-weeks and the semester exam will be weighted and averaged. Each nine-week grade will be weighted as $\frac{2}{5}$ of the total and the semester test grade will be weighted as $\frac{1}{5}$ of the total.

To calculate the semester grade the $\frac{2}{5}$ weight of each nine-week grade can be obtained by listing each percentage twice and the $\frac{1}{5}$ weight of the semester test grade can be obtained by listing the percentage once. The sum of the five percentage grades can be divided by 5 to find the final semester grade.

1st nine-weeks = 68%
1st nine-weeks = 68%
2nd nine-weeks = 89%
2nd nine-weeks = 89%
semester exam = 86%

$400\% \text{ divided by } 5 = 80\% \quad \text{B}$

Percentage grades for all courses, including Advanced Placement (AP) courses, will be converted to letter grades using the State Grading Scale:

90-100 A
80-89 B
70-79 C
60-69 D
0-59 F

AWARDING GRADES FOR WORK DURING THE NINE-WEEKS

If a student is in attendance in a Little Rock School District school at least twenty-two (22) days of the nine-week period, he/she is eligible to receive a grade from the Little Rock School District for the grading period. If a student is not enrolled in the Little Rock School District at least twenty-two (22) days, he/she may receive an incomplete for the grading period. Transfer grades from accredited schools may be averaged to determine nine-week grades.

If a student transfers between Little Rock School District schools during a grading period, the school attended at the end of the grading period will record the grade for the grading period. Withdrawal grades will be transferred from the sending school and will be averaged with the grades at the receiving school.

GRADING PROCEDURES AND GUIDELINES FOR SECONDARY MUSIC COURSES

The Little Rock School District will organize and maintain the highest caliber of music experience that any district can provide for its students. Music performances at the middle level and high school level are extensions of classroom instruction. Because of this instructional extension, the music course requirements are regulated as follows:

1. All known dates of music performances will be sent home and signed by students and parent(s) or guardian in September. All other dates of music performances will be communicated to students and parents at least 25 days in advance. This notice must be documented in order to lower a student's grade because of lack of participation.
2. Required performances are representative of the quality of the music program in a school district. Therefore, the nine-weeks grade will be lowered two (2) letters for all 6th through 12th grade students who miss a performance because of unexcused absences.

GRADING

It is a violation of Board of Education policy IKA to award grades for any behavior unrelated directly to student achievement of curriculum standards/benchmarks. Teachers are not to award "points" or "extra credit" as rewards or incentives; nor are they to reduce a student's grade for disciplinary reasons except in the case of late assignments or academic dishonesty.

Any teacher who bases grades on any such activities that are not related to student achievement and learning and part of the curriculum will be in violation of the Board's policy and appropriate disciplinary action will be taken. These activities might include student/parent participation in extracurricular activities, attendance, signed form or letters, etc.

Neither may a teacher use grades for disciplinary compliance nor the subtraction of points for lack of the above activities and others not related to curriculum and achievement.

All LRSD teachers are required to comply with the Board's policy IKA and the regulations IKA-R in the assignment of student grades.

Notes:

1. Extra-curricular activities are those non-academic activities (such as athletics or clubs not related to any specific course of study) that occur outside of school hours. They may be school-sponsored, but they are not aligned with the standards/benchmarks of any course of study.
2. The prohibitions relating to extra-curricular activities do not include co-curricular activities. Co-curricular activities would include required performances for students in a band, choir, or dance class, for instance. They might include participation in an immersion experience for a foreign language class. They might include submitting a painting to an art contest.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IKC
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CLASS RANKINGS/GRADE-POINT AVERAGES

It is the policy of the Board of Education that students' rank-in-class and grade-point averages be determined by District regulations that govern the calculation procedures, ensure consistency among the high schools, and ensure that these regulations are widely communicated and understood by students, their parents/guardians, and the staff.

The grade-point average, including weighted grades for College Board Advanced Placement courses, concurrent (dual) credit courses that have been approved by the Arkansas Department of Education for weighted-credit status, and honors courses approved by the Arkansas Department of Education, is to be calculated each year in grades 9-10 and each semester in grades 11-12 and the information shared with the student and his/her parent upon request.

Rank-in-class shall be determined initially at the end of the seventh semester of high school enrollment, with the final calculation conducted at the end of the spring semester of the senior year.

Definition: Advanced Placement

"Advanced Placement" courses are those courses taught according to the syllabi provided by the College Board and which prepare students to take Advanced Placement Examinations. Students may earn college/university credit if they achieve a score of "3" or above on Advanced Placement examinations offered in May each year. A variety of testing accommodations are provided to allow students with disabilities to take Advanced Placement Examinations under nonstandard conditions.

Definition: Concurrent (Dual) Courses with Weighted-Credit Status

Concurrent or dual-credit courses are courses offered through a post-secondary institution and offered for both high school and college credit. Some, but not all, of these courses have been approved by the Arkansas Department of Education for "weighted-credit status."

Definition: Honors Courses

"Honors" courses are courses provided through an accredited high school that have been approved by an Arkansas Department of Education Committee as honors courses. Honors courses must stress higher order learning and be offered in addition to curriculum offerings required by the Standards for Accreditation, Arkansas Public Schools.

CLASS RANKINGS/GRADE-POINT AVERAGES

All grades, except those noted in the “exceptions” below, earned for high school courses, including excess elective units, will be used in calculating the grade-point average and rank-in-class. Grades included in the computation are as follows:

1. Grades earned for high school courses, whether taken in the regular day, evening school, or summer school program.
2. Transfer grades from accredited schools outside the Little Rock School District.
3. Algebra I or Geometry and Levels I and II foreign language taken in seventh or eighth grade.
4. Only one (1) unit of physical education. (One-half unit is required; one-half unit may count as an elective. Therefore, only the grades for one unit of physical education will be computed in the grade-point average.)
5. Grades earned in approved dual credit college courses offered in cooperation with institutions of higher education (see IKEC-R1).
6. Grades earned in summer enrichment programs conducted by institutions of higher education, if the course and credit were approved by the District (see IKEC-R1).
7. Failing grades, unless the courses were retaken and passed (see Exceptions, #1).
8. Grade earned for one semester of Driver Education taken from an accredited high school.
9. Grades earned on credit-recovery on Nova Net, Plat, or other Board approved equivalent to make up failed courses (see IKEC-R3).
10. Passing grade earned through credit-recovery on Nova Net, Plato, or other Board approved equivalent to make up failed courses (see IKEC-R6).
11. Grades earned in the District’s home-bound programs.
12. Grades earned in approved correspondence courses (see IKEC-R2).
13. Grades earned in approved on-line or distance-learning courses (see IKEC-R5).
14. Courses in which a student earns an NC (no credit due to excessive absences), unless a course was retaken and passed (see Exceptions, #1). (Regardless of the student’s grade in a course for which he/she earns an NC, the NC, which equals 0 points, replaces the grade and is used in the calculation of the grade-point average.

Exceptions

The following grades will not be included in the computation of the grade-point average or rank-in-class:

1. Failing grades (or courses in which students earned an NC for non-attendance) for those courses retaken and passed, regardless of when the student failed the course).
2. The lower grade of courses retaken to improve understanding and skills.
3. Grades in courses taken through home schools or in unaccredited schools.
4. Grades on district-administered examinations to determine credit for transfer students from home schools or unaccredited schools.
5. Grades earned in external rehabilitation programs and correctional programs that are not accredited by a state department of education.

Re-Enrollment in Courses

Effective fall 2000, in order to strengthen understanding and skills needed for advanced study, students may retake a course in which they have previously earned a passing grade of “D” or “C.” Both the original entry and the retaken entry will be shown on the transcript but only the higher grade symbol will be shown and figured in the calculation of the grade point average. The lower grade symbol will be replaced with the grade symbol “RT” for retaken.

A student may make up a failed course, as well as a course in which a student earned an NC, in several ways—retake the course during the regular day, evening high school, credit recovery or summer school program; and/or retake the failed course through correspondence, on-line, or distance learning. Both the failed entry and the retaken entry will be shown on the transcript but only the passing grade symbol will

be shown and figured in the calculation of the grade point average. The failing grade symbol will be replaced with the grade symbol “RT” for retaken.

A student retaking a course which he/she previously passed does not have the option of summer school or credit recovery using Nova Net, Plato, or other Board approved equivalent.

Assessment of Transcripts for Transfer Students

Transcripts are official records of the culmination of each student’s educational experience on the secondary level. Therefore, it is vital that all final grades earned in grades 6-12 be shown in the transcript history, regardless of where they were earned. This is absolutely essential in grades 9-12 in order for cumulative GPA’s, credits, and rankings to be accurate. It is the responsibility of the transferring student and his/her parent/guardian to provide the necessary releases, clearances, and information required to obtain an official transcript from the previous school.

Upon the receipt of the official transcript from an accredited school, all final grades indicated on that transcript should be transferred exactly as shown to the Little Rock School District’s transcript history. The course descriptions shown for each final grade should also be entered as shown. When possible the name of the school should be shown above the grades. Only final grades are entered in the transcript history. Transfer or interim grades or withdrawal grades from other schools should not be entered unless they are final grades.

The LRSD uses letter grades, not percentages on transcripts. If the official transcript received from another school shows only percentages, the percentage should be converted to a letter grade using the key provided by the previous school. If no conversion key is provided or obtainable, the percentages shown will be converted to the letter grade indicated on the Arkansas State Grading Scale.

Transfers from Home Schools and/or Unaccredited Schools

Students who transfer into a Little Rock School District high school from a home school must attend at least the final two semesters in order to receive a high school diploma (see IKED and IKED-R). Students who transfer from a home school setting and unaccredited high schools must attend at least four semesters to be eligible for rank-in-class (See IKC-R). These students will be evaluated by the staff of the receiving school to determine proper grade-level placement and/or credit. Procedures for evaluating home schooled students and students from unaccredited high schools are established in regulations (IKED-R).

Transfer Students’ Weighted Grades

Weights assigned to grades from other districts or schools for courses that are not Advanced Placement courses, International Baccalaureate courses, or “honors” courses approved for that school district by the Arkansas Department of Education, or dual high school and college credit courses approved by the Arkansas Department of Education for weighted-grade status will not be honored by any LRSD high school in the calculation of the grade-point average or rank-in-class. (See Arkansas Rules and Regulations on “Uniform Grading Scales for Public Secondary Schools.”)

Transfer Students from Foreign Schools

Foreign exchange students not seeking a diploma from an LRSD high school will not be eligible for rank-in-class.

Computing the Grade-Point Average and Rank-in-Class

In determining the grade-point average and rank-in-class, the following scale will be used. Also, grades earned in concurrent credit college courses, unless they have been approved for weighted-grade or honors status by the Arkansas Department of Education, will be assigned the following numeric values when such courses are used to compute a student’s grade-point average.

A =	90—100 =	4 points
B =	80—89 =	3 points
C =	70—79 =	2 points
D =	60—69 =	1 point
F =	59 and below =	0 points
NC =		0 points

Weighted Grades

The following scale will be used for Advanced Placement courses, International Baccalaureate courses, as well as for dual credit courses approved by the Arkansas Department of Education for weighted-grade status, whether taken in LRSD or other districts. It will also be used for “honors” courses approved by the Arkansas Department of Education for students who have transferred in from other districts. (See “Transfer Students’ Weighted Grades” above.)

A =	90—100 =	5 points
B =	80—89 =	4 points
C =	70—79 =	3 points
D =	60—69 =	2 points
F =	59 and below =	0 points
NC =		0 points

Rank-in-Class

The student’s rank-in-class will be computed each year in grades 9 and 10 and each semester in grades 11 and 12 and will be available upon request for information to the students and to his/her parent(s)/guardian(s).

Although tentative ranking of seniors is done at the end of the seventh semester for college admission, scholarship applications, and/or recognition programs conducted before graduation, the final ranking of seniors will be computed at the end of the eighth semester when semester grades are reported. When a seventh-semester rank-in-class is provided by a Little Rock School District high school official, the high school must include the information that the final rank in class is established at the end of the eighth semester.

Release of Information

Rank-in-class information will be released to appropriate school, college, or university personnel or to others only at the request or consent of the student, or the parent if the student is a minor, or in response to a judicial order or pursuant to any lawfully issued subpoena.

Senior Honors

Ties in Rank-in-Class

In the event two or more students tie for valedictory or salutatory honors, said students will receive equal recognition. For purposes of award of any valedictory scholarship following the eighth-semester calculations of rank-in-class, the student with the highest total number of grade points will be declared the valedictorian. If a valedictory scholarship is awarded prior to the end of the eighth semester, then the seventh semester calculations will be used to make the determination.

Class of 2003 and Beyond

Effective for the Class of 2003, in order to be eligible for honors recognition at graduation, the graduating student must have completed the Little Rock Scholars Curriculum, successfully completed at least eight advanced courses (Pre-Advanced Placement, Advanced Placement, and/or International Baccalaureate courses); and achieved a grade-point average of at least 3.5. (See IKF)

Each high school will establish its own traditions for recognizing and awarding honors graduates and their parents.

Definition: Unaccredited School

An unaccredited school is a school that has not earned accreditation status by the Arkansas Department of Education. Credits from home schools and/or unaccredited schools are generally not transferable to accredited schools except through credit-by-examination programs.

Definition: Concurrent Credit and Dual Enrollment College Courses

Concurrent credit college courses are courses that are offered and taught under the direction of an accredited institution of higher education while students are still in high school. Students, upon approval, may receive dual high school and college credit for successful completion of courses taken concurrently.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IKFA
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EARLY GRADUATION

The Little Rock School District Board of Education believes that with rare exception the many benefits of a high school education cannot be fully realized in less than four years. Further, it views the entire senior year as an important period during which the student should be able to enjoy many experiences providing academic growth and enrichment.

Only in unusual or extenuating circumstances should a student forego the opportunities available during the senior year. For those who may have special needs or goals and who would benefit from early graduation, procedures are established through the early graduation regulations. (IKFA-R)

The established procedures must be followed by students choosing the early graduation option.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IKFA-R
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EARLY GRADUATION

When a student is within one year of completing the District's graduation requirements and the student wishes to graduate early, he/she must submit a written request, signed by the parent/guardian, for early graduation to the high school principal. If the student requests to graduate at the end of the sixth semester of high school, the request must be made prior to the beginning of the fifth semester. If the student wishes to graduate at the end of the seventh semester, the request must be made prior to the beginning of the sixth semester.

A plan for early graduation will be reviewed in a conference to include the student, counselor, parents/guardians, and the high school principal. If it is determined that the student can complete the requirements for high school graduation early, then he/she will be permitted to do so, with signed parent consent if the student is a minor.

Participation in Graduation Ceremony After Six Semesters

If after six semesters the student lacks one-half or one unit of credit to complete the requirements for graduation and has complied with the requirements of early graduation, he/she will be allowed to participate in the graduation ceremony, provided that the additional one-half or one unit can be earned in summer school, evening school, or through completion of correspondence or another form of approved distance learning courses.

Participation in Graduation Ceremony After Seven Semesters

If the student has completed the credits required for graduation after seven semesters and has complied with the requirements for early graduation, the student may participate in the graduation ceremony at the end of the eighth semester with the other students in the graduating class. All records completed at the end of the student's seventh semester will be used for calculating class rank and honors. All arrangements for participation in the graduation ceremony, such as acquiring the cap and gown, invitations, etc., are the responsibility of the student.

ACADEMIC IMPROVEMENT PLAN (AIP)

In compliance with Act 2243 of 2005, elementary classroom teachers and both middle and high school teachers of English language arts and mathematics will develop an Academic Improvement Plan (AIP) for each student who

- is not performing on grade level (K-2) as measured by developmentally appropriate testing;
- is not “proficient” on any part of the state’s Benchmark examinations in grades three through eight (3-8)
- is not scoring “proficient” on End-of-Course examinations for Geometry, Algebra I, Biology, and Literacy.

The following sanctions apply:

- A student who is not proficient on benchmark or end-of-course exams is required to participate in remediation activities outlined in the student’s individualized academic improvement plan (AIP). The activities could include required participation in after school tutoring programs and/or summer learning programs.
- With regard to benchmark assessments, a student will not be promoted to the next grade until the student is deemed to have participated in an academic improvement plan or the student passes the appropriate benchmark assessment.
- With regard to end-of-course assessments, students must participate in remediation activities outlined in the student’s individualized academic improvement plan in order to receive credit on his or her transcript.
- Students not scoring “proficient” on End-of-Course examinations in Literacy, Geometry, Biology, and/or Algebra I are required to complete the remediation activities outlined in the student’s academic improvement plan (AIP) to receive credit.
- Beginning with 2009-2010 school year, a student is required to pass the end of course exam for Algebra I in order to receive credit for the course on his/her transcript and in order to graduate.

Schools and individual teachers are encouraged to develop plans for additional students who, in their judgment, require remediation or intervention.

The Academic Improvement Plan (AIP) will document a student’s achievement through District-adopted assessment tools, consideration of personalized education services (special education, English-as-a-Second Language, Title I, gifted programs, etc.), identification of areas of need, specific skills to improve, strategies that will be implemented (see IHBDA-R), and progress.

The Academic Improvement Plan (AIP) and the student’s progress toward grade-level or “proficient” performance must be shared with parents/guardians at the parent-teacher conferences that are regularly scheduled. If parents do not attend the scheduled parent-teacher conferences, alternate conference times may be scheduled or the form may be mailed. The principal must review and sign all AIPs. The AIP will be used to document parent-teacher conferences.

Academic Improvement Plans are to be filed in the students’ permanent record folders at the end of each school year or when the student withdraws from the school.

PROMOTION, ACCELERATION, RETENTION, AND ADMINISTRATIVE PLACEMENT OF STUDENTS,
PreK-12

Purpose

The purpose of the following regulations is to provide guidelines for teachers and campus-level administrators to use in making decisions relating to promotion, acceleration, retention, and administrative placement of students from one grade to the next.

High School, 9-12

1. A high school student must earn a minimum of six 6 ½ units of credit each year in order to be promoted next grade level, as follows:

Sophomore (grade 10)	6 ½ units
Junior (grade 11)	13 units
Senior (grade 12)	19 ½ units.

2. Over-age and credit-deficient students may be administratively assigned to an alternative education program if program eligibility and placement criteria are met.

Reference: Board Regulation: IKE-R – Promotion, Acceleration, Retention, and Administrative Placement of Students, PreK-12

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IMH
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CLASS INTERRUPTIONS

It is the policy of the Board of Education to radically limit the interruptions of instructional time for non-instructional matters to every extent possible. It is the intent of the Board that the time allotted in the school day be time when students are engaged in learning.

School and instruction time must not be jeopardized by propaganda or advertising contests, by the sale of tickets or items not connected with the school program, or by the observance of special days not approved by the Superintendent of Schools.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IHCD
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OPPORTUNITIES TO EARN COLLEGE CREDIT

High school students in the Little Rock School District shall have opportunities to earn college/university credit while still enrolled in high school. The Superintendent is authorized by the Board of Education to make the following program options available in the district's high schools:

1. Opportunity to earn "advanced standing" and/or college credit for certain career/technical courses taken while in high school according to formal articulation agreements with area post-secondary institutions (successful completion of courses at the partnering institution is generally required) ;
2. Opportunity to earn college/university credit-by-examination by earning a grade of "3" or higher on the College Board's Advanced Placement examinations. (See also IHCC-R for LRSD responsibility to pay for cost of examinations.);
3. Opportunity to earn college credit for certain correspondence or on-line courses taken for college credit while still in high school and at the student's expense for tuition, books, and related costs;
4. Opportunity to earn college credit for certain dual-credit programs offered to LRSD students in collaboration with area colleges/universities and at the student's expense for tuition, books, and related costs;
5. Opportunity to enroll in a college/university "early enrollment" or "concurrent enrollment" program at the student's expense for tuition, related costs, and transportation.

These college credit-earning options with current information shall be included annually in the High School Curriculum Catalog for staff and the A High School Guide on Graduation Requirements and Course Selection publication for students and parents.

CONCURRENT ENROLLMENT

Purpose

The purpose of these regulations is to establish procedures for students to enroll concurrently in high school and in an area college or university for college credit only. (See IKEC-R1 for the regulations governing dual-credit high school and college/university programs.)

Procedures

Qualified high school students who are regularly enrolled may be authorized by the high school principal to take courses for college credit while completing high school requirements for graduation.

1. Prior to approval of a student's concurrent enrollment, the high school counselor and the principal must verify that the student wishing to enroll concurrently in a college or university is on track to meet high school graduation requirements with his/her age group.
2. A student must meet the "early enrollment" or "concurrent enrollment" qualifications of the college/university that he/she wishes to attend.
3. College courses in which a student is concurrently enrolled may count toward the LRSD expectations for enrollment. (See ID-R for enrollment requirements.)
4. Two periods in the school day will be allowed for each college course for concurrently-enrolled students (one period for travel and one period for the course). A student should schedule his/her college course either the first period in the morning and/or the last period in the afternoon, if at all possible, to minimize disruption of the school schedule.
5. Concurrently-enrolled students who elect to withdraw from or drop a college course after the tenth class day (or fifth class meeting in an A/B schedule) of the semester and prior to the completion of the semester must wait until a new semester begins at the high school before adding additional high school courses to their schedules.
6. Concurrently-enrolled students are responsible for their own transportation to and from college courses and for any tuition, fees, books, or related costs for the course.
7. Grades and credit hours earned for college courses not taken for dual credit will not be recorded on the student's transcript.

LITTLE ROCK SCHOOL DISTRICT	NEPN CODE: IKEC-R1
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CREDIT FOR COLLEGE DUAL-CREDIT COURSES AND
COLLEGE SUMMER ENRICHMENT PROGRAMS

The Little Rock School District will approve credit for courses taken at the college level and/or during summer college enrichment programs under the following conditions:

1. Prior approval of the course work must be obtained from the appropriate Associate Superintendent. Request for approval must include a specific description of the college courses to be taken provided by the college for dual credit or the summer college enrichment course and the amount of time to be spent in instruction so that a determination can be made about award of credit. Once a decision is made, it will be communicated in writing to the school principal, who will then inform the student(s) requesting approval.
2. A one-semester college course will equal one-half (1/2) high school credit.
3. Documentation of successful completion of the college program must be presented to the school registrar before credit will be awarded.



**LITTLE ROCK SCHOOL DISTRICT
INSTRUCTIONAL RESOURCE CENTER
3001 PULASKI STREET
LITTLE ROCK, AR 72206**

REQUEST FOR DUAL HIGH SCHOOL and COLLEGE CREDIT

Student's Name

Student ID #

School

Grade

I would like to take _____ at _____
(course name)

_____ during _____ semester/summer session.
(college/vo-tech)

A description of the course from the college/vo-tech is attached. I request that this course substitute for the following LRSD

course: _____. I will provide documentation of my successful completion of this course. I understand that three hours of college credit (one-semester course) will count as one-half (1/2) high school credit.

Student's signature

Parent's signature

Counselor's signature

ASSOCIATE SUPERINTENDENT'S APPROVAL

_____ **Approved**

Associate Superintendent's signature

_____ **Not Approved**

Date

SCHOOL USE ONLY

Documentation of successful completion of course attached. _____ Yes _____ No

Credit added to student's transcript. _____
Date

Principal's signature

Registrar's signature

Pre-Approved College/University Courses To Be Taken for Dual Credit

The following courses at Pulaski Technical College and the University of Arkansas at Little Rock have been pre-approved for dual credit. In other words, students who qualify may enroll in these courses (at Hall High School or at the college/university) without prior approval of the appropriate Associate Superintendent. Courses not on this list must have prior approval. The form is attached.

LRSD Course	UALR Course	Pulaski Tech Course
Communications IA	UALR Speech 1300 Speech Communications	SPCH 1300 Speech Communications
English IV	UALR 1311 Composition I UALR 1312 Composition II	
Pre-Calculus A	UALR MA 1302 College Algebra	MATH 1302 College Algebra
Physics II	UALR 1321 Elementary Physics I and UALR 1322 Elementary Physics II	PHYS 1402 College Physics I and PHYS 1403 College Physics II
Biology IIA	UALR 1401 Science of Biology	
Biology IIB	UALR 1400 Evolutionary and Environmental Biology	
Chemistry II	UALR 1402 and 1403 Chemistry	CHEM 1405 General Chemistry I and CHEM 1406 General Chemistry II
United States History	UALR 2311 US History to 1877 and UALR 2312 US History since 1877	HIST 2311 US History to 1877 and HIST 2312 US History since 1877
Psychology	UALR 2300 Psychology and the Human Experience	PSYC 2300 Psychology and the Human Experience
Sociology	UALR 2300 Introduction to Sociology	SOCI 2300 Introduction to Sociology

LRSD Pre-Approved Dual-Credit Correspondence Courses

The University of Arkansas allows high school students, with the approval of the principal, to take freshmen-level college courses and receive both college and high school credit. The following college-level courses are approved for high school academic credit in LRSD.

UA College-Level Course	LRSD Equivalent Course
ENSC 1003 Environmental Science	Environmental Science (one semester)
FREN 1003 Elementary French I FREN 1013 Elementary French II	French I
GERM 1003 Elementary German I GERM 1013 Elementary German II	German I
SPAN 1003 Elementary Spanish I SPAN 1013 Elementary Spanish II	Spanish I

Early College Correspondence Enrollment

LRSD students may take any other college-level correspondence course approved by the University of Arkansas for college credit and for elective credit in any LRSD high school. (See Policy IHCD and regulations above.) In other words, college freshman-level correspondence courses not listed above may be taken for college credit and for elective credit in LRSD.

Alternatives for Earning Required Credit in Technology Applications

Because numerous parents request alternatives for earning the required credit in technology application, the following options are pre-approved for dual credit with either Pulaski Technical College or the University of Arkansas at Little Rock. (See also high school correspondence technology applications courses available from Texas Tech.)

Pulaski Technical College

Pulaski Tech offers several technology courses that are parallel to the ones we offer in LRSD. Students wishing to enroll in these courses may do so if they meet the admission requirements of Pulaski Tech and if they pay their own tuition and fees.

Pulaski Tech Course	LRSD Course
Bus 1203 Keyboarding Basics	Keyboarding (prerequisite course for all technology application courses)
Bus 1303 Introduction to Computers	Computer Technology: Introduction
Bus 1504 Introduction to Word Processing (Word Perfect)	Word Processing A
Bus 1514 Introduction to Word Processing (Word)	Word Processing A
Bus 2353 Database Management	Database Management
Bus 2383 Spreadsheet Applications (Lotus 1, 2, 3)	Spreadsheet Applications
Bus 2393 Spreadsheet Applications (EXCEL)	Spreadsheet Applications
Bus 2403 Desktop Publishing	Desktop Publishing
CIS 1143 Introduction to Programming	Programming A
CIS 1304 BASIC Programming	Programming B

University of Arkansas at Little Rock (UALR)

UALR provides for High School Concurrent Enrollment under certain circumstances. (See LRSD Administrative Regulations IHCD-A-R.) UALR's policy follows:

Under state law UALR may concurrently admit qualified high school students to its academic programs as part-time students. To be eligible for high school concurrent enrollment, the applicant must meet one of the following requirements:

- *complete at least 50% of the state-recommended college preparatory courses with a minimum grade point average of 2.5; or*
- *achieve a minimum overall high school grade point average of 3.0; or*
- *achieve a minimum composite score of 21 on the ACT*

Admission under these guidelines does not guarantee that a student may be enrolled in a particular course. Individual university departments may restrict enrollment into specific courses based on the following criteria:

- *acceptable score on a departmentally-approved placement or proficiency test; or*
- *acceptable sub-scores on the ACT in the specific subject area; or*
- *permission of the department chair or instructor.*

Prospective students for high school concurrent enrollment must submit a completed UALR undergraduate application and a UALR application for high school concurrent enrollment status. Parental approval and approval from the student's high school are required and documented on this form.

Tuition and other fees for students attending UALR under high school concurrent enrollment are the same as for regular undergraduate students.

If any LRSD students are interested in a concurrent option and if they are both admitted to the UALR program and receive permission to take the course, we will approve the following UALR courses for dual credit in the LRSD:

UALR Course	LRSD Course
2310 Principles of Accounting I (3 hours) 2330 Principles of Accounting II (3 hours)	Computerized Accounting I (1 unit)
1375 Introduction to Computer Science (3 hours) OR 1310 Fundamentals of Information Technology (3 hours)	Computer Technology: Introduction (1/2 unit)
1301 Enterprise Information Science I (3 hours) and 1302 Enterprise Information Science II (3 hours)	Enterprise Information Science (1 unit)
1310 Internet Technologies (3 hours)	Internet Technologies I (1/2 unit)
1300 Introduction to C/C++ Programming (3 hours)	Programming A (1/2 unit)

CREDIT FOR CORRESPONDENCE COURSES

In order to provide consistent guidelines and procedures for correspondence courses in senior high schools within the Little Rock School District, the following regulations have been established:

1. Students may take correspondence courses to make up failed courses or for advancement.
2. All correspondence courses taken for high school credit must have prior approval by the appropriate Associate Superintendent.
3. The principal and/or designee must approve all requests for students to take correspondence courses. A student enrolled for a regular full day may not take more than one correspondence course at a time.
4. A record of the course approval with time constraints, e.g., course beginning and ending, will be monitored and retained by the guidance department.

LRSD Approved High School Courses

University of Arkansas Course	Little Rock School District Equivalent
ENGL 9A English 9A (first semester) ENGL 9B English 9B (second semester)	English I
ENGL 10A English 10A (first semester) ENGL 10B English 10B (second semester)	English II
ENGL 11A English 11A (first semester) ENGL 11B English 11B (second semester)	English III
ENGL 12A English 12A (first semester) ENGL 12B English 12B (second semester)	English IV
LATN IA Latin IA (first semester) LATN IB Latin IB (second semester)	Latin I
SPAN IA Spanish IA (first semester) SPAN IB Spanish IB (second semester)	Spanish I
SPAN IIA Spanish IIA (first semester) SPAN IIB Spanish IIB (second semester)	Spanish II
FREN IA French IA (first semester) FREN IB French IB (second semester)	French I
ALGB 9A Algebra 9A (first semester) ALGB 9B Algebra 9B (second semester)	Algebra I
GEOM 10A Geometry 10A (first semester) GEOM 10B Geometry 10B (second semester)	Geometry
CIVI 9A Civics 9A (first semester) CIVI 9B Civics 9B (second semester)	Civics
HIST 10A World History 10A (first semester) HIST 10B World History 10B (second semester)	World History
GEOG 1A World Geography IA (first semester) GEOG 1B World Geography IB (second semester)	World Geography
HIST 11A United States History 11A (first semester) HIST 11B United States History 11B (second semester)	United States History
GLOB I Global Studies (first semester) GLOB II Global Studies (second semester)	Global Studies
GOVT A American Government A (first semester) GOVT B American Government B (second semester)	American Government
SOCI I Sociology (one semester)	Sociology (one semester)

Correspondence Courses from Texas Tech University

The Little Rock School District has also approved the following correspondence courses available from Texas Tech University, Extended Studies, Box 42191, Lubbock TX 79409-2191. The toll-free telephone number is 800-692-6877. The e-mail address is dislearn@attu.edu.

Texas Tech University Course	Little Rock School District Equivalent Course
English 9A, English I English 9B, English I	English I
English 10A, English II English 10B, English II	English II
English 11A, English III English 11B, English III	English III
English 12A, English IV English 12B, English IV	English IV
Health Education	Health
French IA, French, Level I French IB, French, Level I	French I
French IIA, French, Level II French IIB, French, Level II	French II
Latin IA, Latin, Level I Latin IB, Latin, Level I	Latin I
Latin IIA, Latin, Level II Latin IIB, Latin, Level II	Latin II
Spanish IA, Spanish, Level I Spanish IB, Spanish, Level I	Spanish I
Spanish IIA, Spanish, Level II Spanish IIB, Spanish, Level II	Spanish II
Spanish IIIA, Spanish, Level III Spanish IIIB, Spanish, Level III	Spanish III
Algebra IA, Algebra I Algebra IB, Algebra I	Algebra I
Algebra IIA, Algebra II Algebra IIB, Algebra II	Algebra II
Geometry IA, Geometry Geometry IB, Geometry	Geometry
History IA, United States History History IB, United States History	United States History
History IIA, World History Studies History IIB, World History Studies	World History
Government, United States Government	United States Government (1/2)
Psychology	Psychology
Sociology	Sociology

Technology Applications Courses Available Through Correspondence

Texas Tech

Texas Technological University offers correspondence courses for most high school courses. Below is contact information:

E-mail address for information: dislearn@ttu.edu

Telephone: 806/742-7200, extension 235

World Wide Web: www.dce.ttu.edu

Mailing Address: Extended Studies
Texas Tech University
Box 42191
Lubbock, TX 79409-2191

The following Texas Tech high school courses are pre-approved to satisfy the technology applications requirement in LRSD:

CIS 1A. Business Computer Information Systems—1/2 unit

Students will learn to use two Microsoft Office Professional software programs: Word and Excel. Students will learn basic commands that will enable them to create and edit word-processing documents and spreadsheets for their personal use or in their business. Knowledge of these programs will improve students' marketable skills and make their services more important to present and future employers.

BCIS 1B. Business Computer Information Systems—1/2 unit

Students will learn the basics of Access and PowerPoint. In addition, they will learn how to navigate the Internet and send and receive e-mail; they will also learn about the Internet and e-mail without having to be connected to the Internet.

CS 1A. Computer Science—1/2 unit

This course will help students develop an understanding of how computer hardware and software programs are connected; the theories and concepts of LANs, WANs, Internet, and Intranets; and the basic data acquisition functions.

CS 1B. Computer Science—1/2 unit

This course is a continuation of Computer Science 1A in which students explore different programming languages to develop problem-solving strategies such as design specifications, modular top-down design, stepwise refinement, and algorithmic development. Students will also be introduced to basic electronic publishing concepts.

ISTA 1A. Independent Study in Technology Applications—1/2 unit

This course provides a survey of computers, their uses, and their impact on society. The student will use the computer as a tool for researching, writing, and communicating in modern society. In addition, the course covers ethical and safety issues, as well as what to look for when buying a computer system and software.

ISTA 1B. Independent Study in Technology Applications—1/2 unit

This course is a continuation of ISTA 1A.

**Advanced Standing/Credit Agreements
Pulaski Technical College**

LRSD has an agreement with Pulaski Technical College, which authorizes the award of Advanced Standing Credit through articulation for the course and areas designated below. College credit for the approved articulated high school courses will only be granted upon completion of an Associate of Applied Science Degree in the designated area of study.

Students may receive Advanced Standing at Pulaski Technical College by enrolling in and earning at least a "B" in the following LRSD courses:

I. Office Technology: Applied Associate Degree

LRSD High School Course	Pulaski Technical Course	Credit Hours
Word Processing I	Word Processing	4
Word Processing II	Advanced Word Processing	4
Computerized Accounting I	Accounting I	3
Computer Technology: Business Applications	Computer Fundamentals	3
		Total: 14

II. Computer Information Systems: Applied Associate Degree

The student must apply for articulated course credit, submitting the high school transcript, instructor's recommendation, and any required competency attainment documentation.

LRSD High School Course	Pulaski Technical Course	Credit Hours
Computer Technology: Business Applications	Computer Concepts	3
Computerized Accounting I	Accounting I	3
2 of the following may be used for elective courses:		
Word Processing I	Word Processing	4
Word Processing II	Advanced Word Processing	4
		Total: 14

III. Transportation Technologies: Applied Associate Degree

*It is strongly recommended that students complete ASE examinations prior to enrollment at Pulaski Technical College.

Metropolitan Course	Pulaski Technical Course	Credit Hours
Engine Repair	AST 2306 Engine Repair	6
Engine Performance*	AST 2210 Engine Performance	10
Brakes*	AST 1405 Automotive Brake System	5
Automotive Electric	AST 2409 Electrical Fundamentals	9
Automotive Suspension*	AST 2105 Chassis and Steering	5
		Total: 35

Articulation Agreements: ITT Technical Institute

ITT will authorize advanced credit through articulation specific skills offered at both institutions. After mastery of the required skill, the high school faculty will submit a signed competency record to the Director of Recruitment and Education at ITT Technical Institute. The college will grant advanced standing to high school students. Credit will be granted upon completion of an Associate of Applied Science degree in their designated area of study. Students must enroll in ITT within two years after graduating from high school.

I. Criminal Justice

Metropolitan Course	ITT Course	Credit Hours
Introduction to Criminal Justice	Introduction to Criminal Justice – CJ131	4
Law Enforcement Fundamentals I	Principles of Policing and Law Enforcement – CJ151	4
College Mathematics	Mathematics	1
Computer Literacy	Computer Literacy I	2
Psychology	Success Orientation	NC
		Total: 11

II. Computer Technology/Engineering

Metropolitan Course	ITT Course	Credit Hours
Computer Technology/Engineering I	Introduction to Personal Computer – TB143	4
Computer Technology/Engineering II		
College Mathematics	Mathematics	1
Computer Literacy	Computer Literacy	2
Psychology	Success Orientation	NC
		Total: 7

Arkansas State University – Searcy

The following courses are general education core hours which can be articulated for completion of the technical certificate programs at the ASU-Searcy Campus.

High School Course	University Course	Credit Hours
Algebra I	MTH 1003 Intro to Technical Math	3

Additional competencies:

--Must score at least 17 on ACT Math or 26 on Compass Math

**Required course for Automotive Service Technology and Automotive Collision Technology certificates; also welding if only getting a technical certificate.

High School Course	University Course	Credit Hours
Algebra II	MTH 1103 Intro to Algebra	3
	MTH 2003 Technical Math	3
	MTH 2103 Advanced Technology Math	3
	MTH 2203 Intro to Trigonometry	3

Additional competencies:

--Must score 19 or higher on ACT Math or 41 on Compass Math

Articulation Agreements: Arkansas State University—Beebe

Articulation with Arkansas State University—Beebe will be via process of course credit. The college will grant “Advanced Standing through Articulated Programs Credit.” Upon completion of the indicated vocational course at Metropolitan, students whose names appear on a signed Application for Articulated Credit will be eligible for articulated credit. The student will not have to pay tuition earned by articulation.

I. Automotive Collision Technology

Metropolitan Course	ASU Course	Credit Hours
Non-Structural Analysis	ABR1103 Basic Automotive and Frame Alignment	3
	ABR1113 Intro to Auto Body	3
Paint and Refinishing	ABR1203 Collision Diagnostics and Estimating	3
Structural Analysis/Damage Repair	ABR1303 Basic Automotive Metal Repair	3
		Total: 12

II. Automotive Service Technology

Metropolitan Course	ASU Course	Credit Hours
Brakes	AST 2104 Brakes	4
Suspension and Steering	AST 2204 Suspension and Steering	4
Electrical Systems	IET1102 and IET 2102 – General Electronics	4
Engine Performance	AST 2504 Engine Performance I and AST 1103 Intro to Automotive Technology	7
		Total: 19

III. Medical Professions (Medical Records and Health Information)

Metropolitan Course	ASU Course	Credit Hours
Medical Terminology	HIA 1103 Medical Terminology I	3
		Total: 12

IV. Welding Technology

Metropolitan Course	ASU Course	Credit Hours
Welding I	Weld 1104 Shielded Metal ARC Welding	4
Welding II	Weld 1304 Metal Fabrication	4
Welding III	Weld 1104 Gas Metal ARC Welding	4
		Total: 19

V. Computer Systems Technology

Metropolitan Course	ASU Course	Credit Hours
Computer Engineering I (HPIT Essentials)	CTS 1104 Intro to Computers Hardware/Software	4
Computer Engineering II (CISCO CCNA I & II)	CST 1114 Networking Essentials – CISCO I	4
	CST 1134 Router Technologies – CISCO II	4
		Total: 12

VI. General Technology

Metropolitan Course	ASU Course	Credit Hours
Algebra II (Must have ACT score of 22 in math)	Math 1003 Intermediate Algebra (Does not count toward an AA or AS degree only AAS)	3
		Total: 3

Articulation Agreement—Southern Arkansas University—SAU--Camden

This agreement is a collaborative distance education effort to offer college credit and experiences using different technologies in learning.

I. Youth Apprenticeship for Allied Health Care

Metropolitan Course	SAU Course	Credit Hours
Medical Terminology	Medical Terminology	1
		Total: 1

**Articulation Agreement – Nashville Auto-Diesel College
Nashville, Tennessee**

Nashville Auto-Diesel College and Metropolitan have established an articulation agreement for credit-by-examination for technical courses in the program area of Automotive Collision Technology. The student must have:

1. Successfully completed the common course content and exit competencies;
2. Meet all Nashville Auto-Diesel College admissions and be officially enrolled at the college.

This credit is applied toward ASE Certification and/or the Associate of Applied Science Degree of Auto-Diesel Technology and Auto Body Repair Technology. Students seeking the associate degree must also complete the academics course content, which consists of six classes:

1. General Mathematics – 60 clock hours
2. English Composition - 60 clock hours
3. Fundamentals of Speech – 45 clock hours
4. General Psychology – 45 clock hours
5. American Government – 45 clock hours
6. Economics – 45 clock hours

I. Automotive Collision Technology

Metropolitan Course	Nashville Auto-Diesel Course	Credit Hours
36-week program (1 full year)	48-week program or 1500 clock hours	N/A

Articulation Agreement – Universal Technical Institute

I. Automotive Collision Technology

Metropolitan Course	UTI	Credit Hours
Auto Collision Repair I, II, III		